



Village of Bloomingdale
Department of Community & Economic Development
201 S. Bloomingdale Road
Bloomington, Illinois 60108
(630) 671-5694

CERTIFICATION

The undersigned applicant/petitioner acknowledges that, as the applicant, you are responsible for payment of certain non-refundable services or costs associated with the preparation and execution of Planning and Zoning Commission cases. As such, a minimum deposit in the amount of \$2,500 shall be submitted along with your application. Based on the scope of the proposal, the Village maintains the right to require additional funds if it deems it appropriate. Such fees and costs may vary and are subject to change, based on the degree of services required and/or the current hourly rates of respective services. These associated costs could include, but are not limited to:

- Village Attorney's Fees (Based on an Hourly Rate)
- Village Fees for In-House Planning or Engineering Review (Based on Hourly Rate)
- Third Party Consultant's Fees (i.e. Planning, Engineering, Fiscal or Traffic Reports)
- Court Reporter/Transcriber
- Legal Publication

Fees associated with these services are billed to the applicant, by the Village, with payment due within 14 days of receipt. Failure to submit payment within this time could result in delays to the application and/or process, with the potential for forfeiture of the deposit and possible legal implications, including but not limited to, a halting of all procedures. If not paid after 60 days from the date of the invoice, the Village may place a lien on the property for the amount of unpaid invoices plus reasonable administrative charges. At the conclusion of the Village review process, the security deposit will be refunded to the Petitioner, without interest, once it is determined that there are no outstanding, unpaid obligations.

By signing below, the Applicant certifies, acknowledges and agrees to the above statements, and that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses.
- C. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application.
- D. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEES. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEES, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEES PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN SIXTY (60) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

CERTIFICATION – SIGNATURE PAGE

On the _____, day of _____, 2____, I/We have read the above certification, understand it, and agree to abide by its conditions.

Signature of applicant or authorized agent

Signature of applicant or authorized agent

Name of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN

to before me this _____ day of

_____, _____.

Notary Public

Petitioner/Applicant Information (Please provide billing information and/or property owner information on a separate form, if different from Petitioner information).

Company Name: _____

Contact Name: _____

Street/Billing Address: _____

City/State/Zip: _____

Phone: (_____) _____

Email: _____

Security Deposit Amount: \$ _____

Received by: _____

Date: _____, 20____

Peter Scalera, Village Administrator

Date

AFFIDAVIT OF LEGAL NOTIFICATION

I, _____, being first duly sworn on oath, do hereby certify that I caused written notice of the filing of my application for a public hearing to be given to owners of record of property within 250 feet of any part of the subject property. I further certify that I gave such notice in the form required by the Village (Certified Mail) and that I gave such notice on _____ and that at the time of this hearing, return receipt cards have been received by _____ of the _____ property owners to whom the Notice was sent. Attached is a list of all of the addresses of property to whom I gave such notice and the receipts of mailings.

Furthermore, I depose and state that the requirements of Title 11, Chapter 3 of the Village of Bloomingdale Zoning Ordinance have been complied with in full by the posting of the attached notice on the property which is the subject matter of the undersigned's application for change in zoning dated _____, 2_____

Date of Public Hearing: _____, 20_____

Certified Mailing

Deadline for Posting: _____, 20_____

Notice Posted: _____, 20_____

Sign Posting (Please Attach Picture of Posted Sign)

Deadline for Posting: _____, 20_____

Sign Posted: _____, 20_____

By: _____

Printed Name: _____

Signature: _____

Address: _____

Subscribed and sworn to before me

This _____ day of _____, _____.

By: _____

Notary Public

*****PLEASE SUBMIT A SECOND COPY OF THIS DOCUMENT IF THE MAILING AND POSTING WERE DONE BY DIFFERENT PEOPLE.******

OWNER AFFIDAVIT OF DISCLOSURE

1. The undersigned, being duly sworn on oath, deposes and states that the fee simple title to property that is described in the application to which this affidavit is attached is held in names of the undersigned as Trustee under terms and provisions of a Trust Agreement dated _____, ____ and sometimes known as Trust No. _____.

The undersigned further deposes and states that the names, addresses and respective interest of the beneficial owners of said Trust are as follows:

Name and Address

Interest

_____	_____
_____	_____
_____	_____
_____	_____

The undersigned further deposes and states that the following named individuals have power of direction under said Trust.

Name and Address

Joint/Several

_____	_____
_____	_____
_____	_____
_____	_____

2. This property is not held in trust but is titled in the name of:

IN WITNESS WHEREOF, the undersigned hereunto affirms that they have reviewed and hereby authorize the application described on the preceding Application Form, and sets its hand and seal this _____ day of _____, 20____.

By: _____
Signature of Trustee or Owner

**Print Name of
Trustee or Owner:** _____

ATTEST:

SUBSCRIBED AND SWORN TO
BEFORE ME THIS ____ day of
_____, 20____.

Notary Public