

APPROVED @ 3/8/21 VB mtg

February 22, 2021
Meeting Duly Noted
According to State Statute

**A SPECIAL MEETING OF THE VILLAGE PRESIDENT AND
BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE
HELD ON FEBRUARY 22, 2021 AT COUNCIL CHAMBERS, DUPAGE COUNTY
201 SOUTH BLOOMINGDALE ROAD, BLOOMINGDALE, ILLINOIS**

CALL TO ORDER

The meeting was called to order by Village President Coladipietro at 6:00 p.m.

ROLL CALL

Upon roll Call by the Village Clerk, those in attendance were:

PRESENT: Mayor Coladipietro, Trustees Ackerman, Shannon, Von Huben, Bolen (via remote telephone), and Belmonte

ABSENT: *Trustee Bucaro (arrived at 6:02 p.m.)*

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

Motion by Trustee Ackerman, seconded by Trustee Von Huben, to **open the floor for audience participation**. All Trustees present voted **AYE**.

MOTION DECLARED CARRIED

Ms. Cindy Allston, from Bloomingdale Chamber of Commerce, addressed the Board. She invited the Board to a "Candidate Meet and Greet" luncheon on Tuesday, March 16. She noted that seating is limited and you must register in advance. Tickets are \$25.

Trustee Bucaro was added to the roll at 6:02 p.m.

Motion by Trustee Von Huben, seconded by Trustee Shannon, to **close the floor for audience participation**. All Trustees voted **AYE**.

MOTION DECLARED CARRIED

APPROVAL OF AGENDA

Motion by Trustee Ackerman, seconded by Trustee Shannon, to **approve the Agenda for the February 8, 2021 Special Village Board Meeting**. Voice Vote. All Trustees voted **AYE**.

MOTION DECLARED CARRIED

APPROVAL OF MINUTES

Motion by Trustee Shannon, seconded by Trustee Belmonte, to **approve the Minutes of the February 8, 2021, Special Meeting of the Village President and Village of Bloomingdale Board of Trustees**. All Trustees voted **AYE**.

MOTION DECLARED CARRIED

DISCUSSION ITEMS

COMMITTEE OF THE WHOLE - Trustee Von Huben

1. Presentation of FY22 Golf Course Budget and 5-Year Forecast

Mr. Scalera noted this is done each year to go over the operations of the golf course funds. Mr. Szott continued that staff has been working on the FY22 budget since mid-September. They not only look at the budget, but the long term 5-year forecast as well. The fiscal policy objective for the golf course is for a \$100,000 surplus annually in operating revenues to exceed operating expenses

annually, and also make sure the fund is self-sustaining, meaning that it not only support operations, but it also support the capital improvements and upgrades required, i.e., equipment, major replacements, etc. Looking at FY22, he projected that the budget will attain the fiscal policy objective of generating \$100,000 surplus from Operations, which includes a fee increase to both green fees and cart rental fees. Mr. Dave Shallcross will address that in his following presentation.

Mr. Szott addressed the 5-year forecast from FY22-FY26, on average he projected to attain 90% of the goal, which is the purpose of the forecast. At this point, the perspective is to refine the budget to generate revenues, control expenses in Operations to attain the goals, and address the self-sustaining part of our objectives which may prove more challenging, to finance its capital outlay, especially in FY24. He asked if there were any questions. Since there were none, Mr. Dave Shallcross continued.

Mr. Shallcross, Golf Pro at the Bloomingdale Golf Club, began with focusing on the revenues generated by the Golf Club this past season in dealing with Covid. The golf outings were cancelled and they had to follow the rules and guidelines in dealing with the public. This current season, there were 33,000 rounds of golf and he projected 35,000 rounds, which is the greatest number of rounds since he's been here. One take from this, while the pandemic is not a great thing, it gave the golf industry a great boost. However, he stated it would be nice if the revenues were in line with the number of rounds played because the rounds were limited to 9-hole rounds last year for the entire month of May and it skewed the revenues. He hoped they will be able this year to have 18-hole rounds vs. the 9-hole rounds. He stated there were only 12 golf outings last where there were usually 100 booked. Currently, there are 75 bookings. He noted there were a great number of first-time golfers to our course with positive feedback: they enjoyed the course and it was in great shape. The Mayor asked if they gathered contact information for all the new golfers and he answered they did have a database for them.

Mr. Shallcross continued that there is uncertainty for the safety protocol for the upcoming season. Based on the forecast, they project that revenues will increase by 6%, taking into account his recommendation of increasing the green fees and the cart fees. He reviewed the restrictions due to Covid, and making adjustment in the tee times.

Lastly, he commented on marketing locally with the Jet Advertising. While they were very helpful and beneficial in getting the word out, on Facebook and Google, after analyzing what they did and the cost, we had to turn away a lot of golfers last year. He stated they decided to not use them and will focus their attention with the Chicago District Golf Association (CDGA) membership. CDGA puts out a nice catalog, they do some nice e-mail blasts throughout the area, and they will have a beta trial set-up in the area. This will allow members on their website to set-up tee times on our golf course as well as 12 other golf courses. He stated they will have CDGA membership this year for marketing, along with Golf Now. The plan is to still host events, i.e., Spring event, Scramble events, Junior events, etc.

FINANCE AND ADMINISTRATION - Trustee Bolen

1. Discussion of Three-Year Custodial Services Contract Extension

Mr. Monkemeyer stated this contract is for the Village Hall, Police Department, and Public Works and it expires April 30, 2021. The Village has utilized Best Quality Cleaning since 2018, and the company has been very responsive and quick to render all the issues we have had. They submitted a 3-year proposal which included a 3% increase each year for a total of \$132,696.00. He feels this is a reasonable amount for the services. Since there were no questions, this will be placed on the next consent agenda.

2. Discussion of Electrical Energy Procurement – Three (3) Year Contract (December 2022 – December 2025) Master Electricity Sales Agreement

Mr. Monkemeyer stated that the Village is currently under contract with Constellation Energy/Exelon Energy fixed electric supply until mid-December 2022. Although the contract has not expired, now is a great time to solicit pricing due to favorable market conditions. Michael Perry, Vice President of Engineering Services of Midwest Energy, is the Village's Electrical Supply Manager/Consultant. He solicited pricing proposals from major electricity suppliers from 1- to 3-year periods and his recommendation is to enter into a 3-year period. The current compilation equates to \$66,000 savings over the term of the agreement. Mr. Perry recommends we enter into a 3-year all fixed price agreement with AEP. The proposals have an expiration time of 48 hours. Therefore, before executing a final agreement, AEP will have to be refreshed to determine a final price. As a reminder, the electrical supply procurement fixes only the supply side of cost, so if there is any future distribution rate or future distribution tariffs, these increases would be passed on to us. Mr. Monkemeyer recommended the Board allow the Mayor or Village Administrator to approve this once the refreshed price is received.

3. Treasurer's Report – Second Quarter/Period

Mr. Szott stated that there was nothing unusual in this report. He appreciated their patience in the delay of the report and noted it was due to some service issues in August.

Motion by Trustee Von Huben, seconded by Trustee Bucaro, to **accept the Treasurer's Report for the Second Quarter/Period from May 1, 2020 to October 31, 2020**, as presented.

AYES: Trustees Von Huben, Bucaro, Ackerman, Shannon, Bolen, and Belmonte
NAYS: None
ABSENT: None

MOTION DECLARED CARRIED

4. Approval of PO for School District #108 Per Capita Tuition Cost Payment

Mr. Scalera noted that the School District recoups the costs each year under the TIF statute for students in the TIF district. It was noted it was lower this year due to only one student in the district.

Motion by Trustee Von Huben, seconded by Trustee Bolen, to **approve the Purchase Order to Lake Park High School District #108 in the amount of \$17,955.62**.

AYES: Trustees Von Huben, Bolen, Ackerman, Shannon, Bucaro, and Belmonte
NAYS: None
ABSENT: None

MOTION DECLARED CARRIED

5. Warrant #2 for the Month of February, 2021 - \$1,116,263.60

Motion by Trustee Von Huben, seconded by Trustee Bolen, to **approve Warrant #2 for the month of February, 2021 in the amount of \$1,116,263.60**, as presented.

AYES: Trustees Von Huben, Bolen, Ackerman, Shannon, Bucaro, and Belmonte
NAYS: None
ABSENT: None

MOTION DECLARED CARRIED

TRAFFIC AND STREETS - Trustee Belmonte

1. Discussion of FY21 Spring Tree Planting Program

Mr. Monkemeyer stated Forestry Division went out to bid for supplying and planting 120 trees in the Village for the 50/50 program. We received four (4) sealed bids and the low, responsive bidder was St. Aubin's Nursery & Landscaping of Kirkland. They have worked for us successfully in the past. The amount is \$35,073.00. On the second page of the memo, the prices are in detail, and with the 50/50 shared amounts, the overall true cost budgeted is \$24,861.00.

2. Discussion of Residential Branch Collection Program (FY22-FY26)

Mr. Monkemeyer stated that currently the Village has a one-year agreement which expires April 30, 2021. It is a very popular program with the residents. The branch collection provides Village-wide curbside pick-up for branches during the months of April, July, and October each year. Branches are placed by residents by the curb and collected by the contractor which loads by a grapple truck which loads onto a transfer truck and delivers to Kramer Tree Specialists yard for disposal. This method eliminates noise and dust and debris from the use of a brush chipper. The current cost of the program is \$50,409.00 per year. Kramer has provided a quote of \$52,002.00, which is a 3-4% increase each subsequent year. The total cost of the program for a 5-year period is \$280,710.00. Kramer Tree Specialists has performed outstanding service and we have not received one complaint from this program. Mr. Monkemeyer fielded questions from the Board.

INTERGOVERNMENTAL AND COMMUNITY RELATIONS - Trustee Shannon

1. Discussion of Resolution Approving Amendment to ACDC IGA

Mr. Scalera stated we have been a member of the Addison Consolidated Dispatch Center (ACDC) for a number of years. The Board approved amendments in the past that set the annual service fees. This sets the fee for 2021 through 2024. Trustee Von Huben questioned how much of an increase and answered it has been 5½% over the years. The Mayor felt there was no explanation as to why it has been increased each year and Mr. Scalera stated they were told it was due to personnel costs and some capital costs. Director Giammarese commented that if we were doing in-house dispatch services, it would cost \$1 million per year and we were still ahead financially.

Trustee Von Huben questioned their service and Director tried to clarify their methods and he was working with them. Trustee Shannon questioned negotiating on costs and Mr. Scalera stated he will contact them.

2. Discussion of Bloomingdale Chamber Event Sponsorship request

Mr. Scalera stated the Chamber of Commerce, in an effort to assist our local businesses, is sponsoring a Restaurant Week beginning April 9 and running through April 19. As part of the campaign to promote local restaurants, they have asked the Village to be a \$1,000 sponsor of the event to help offset the marketing costs of the event. The Board was in favor.

Trustee Shannon left the dais at 6:45 p.m. to attend a school function for his son to receive an Exemplar Award from District 13.

Trustee Bucaro recused himself at 6:45 p.m.

PLANNING, ZONING AND ENVIRONMENTAL CONCERNS - Trustee Bucaro

1. Approval of Ordinance for Bucaro Family Services

Motion by Trustee Von Huben, seconded by Trustee Bolen, to **approve ORDINANCE NO. 2021-10: AN ORDINANCE AMENDING ORDINANCE 2020-18, REZONING OF A PORTION OF THE PROPERTY, GRANTING APPROVAL OF FINAL SITE PLAN AND FINAL SUBDIVISION, AND APPROVAL OF SPECIAL USE PERMITS FOR FINAL PLANNED DEVELOPMENT, WITH EXCEPTIONS, TO ALLOW FOR A HOSPICE CARE FACILITY, ON THE PROPERTY LOCATED AT 485 W. ARMY TRAIL ROAD; (BUCARO FAMILY SERVICES HOSPICE)** and to waive the reading thereof and second consideration.

AYES: Trustees Von Huben, Bolen, Ackerman, and Belmonte
RECUSED: Trustee Bucaro
ABSENT: Trustee Shannon

MOTION DECLARED CARRIED

Trustee Bucaro returned to the dais at 6:47 p.m.

2. Discussion of Village Map Updates

Mr. Gascoigne stated that the Village map updates are changes made each year as required by State Statutes.

OTHER BUSINESS

None

MEETING REMINDERS

Tuesday, March 2, 2021 – Planning and Zoning Commission Meeting - CANCELLED
Monday, March 8, 2021 – Standing Committee of the Whole and Village Board Meetings

ADMINISTRATIVE STAFF REPORT

1. Village Administrator, P. Scalera

Mr. Scalera stated he had been working with Public Works and they went out to Indian Lakes to look at the existing golf cart paths to identify a biking and walking path. They would allow residents to utilize the area to look at landscapes while they are walking or biking. A map of the cart paths, showed with the areas in between that would not be mowed allowing the vegetation to grow, and areas that would be mowed on either side of the cart path. He stated they would issue an RFP as the budget included \$150,000 for mowing the entire area. He anticipated the cost will be less for the upcoming year since the entire area would not be mowed. He asked the Board to view the map to see if they had any concerns of not mowing certain sections. As long as they can provide a path with a clear vision of safety in either direction, it would suffice for the time being. Mr. Monkemeyer stated all areas that have homes that back up to the golf course would be mowed. The map was incorrect but Mr. Scalera stated he would e-mail the correct map to the Board. Further discussion took place to include signage to be aware of wild life.

For the record, the hearing for Indian Lakes has been rescheduled to Tuesday, March 16. As a condition, First Hospitality has agreed to not operate their business; their business license is suspended until March 15 and they have agreed to surrender their liquor license. Per our Ordinance No. 2018-27, the number of Class "R" liquor licenses will now be reduced by one. The Village Attorney was informed to draft an ordinance to formally reduce the number of liquor licenses at the March 8 Board meeting. Trustee Bolen asked to attend that meeting and was informed that due to Covid, the number of attendees may be restricted.

2. Assistant Administrator, B. E. Weber
Ms. Weber was absent.

3. Village Attorney, M. Castaldo, III
No report.

4. Director of Public Works, J. Monkemeyer
No report.

5. Finance Director, G. L. Szott

- He is preparing the FY22 budget.
- A/R is working on implementing a program to accept credit card payments with a 3% fee for a savings of \$2,000 per year. This will expand credit card payments for virtually anything a customer can pay by credit card. It was restricted in the past. This can be applied to the Septemberfest booth fees, liquor licenses, yard waste stickers, building permits, etc. However, we will continue to absorb the 3% fee on the water bill payments because that is recovered in our rates.

6. Director of Public Safety, F. Giammarese

- Update on Indian Lakes Investigation
 - Most likely 7-8 people were shot
 - There were 5 weapons found – 1 rifle in room
 - Very little cooperation from people involved
 - Eventually no real leads
- Aggressively working on lateral transfers in Department
 - House Bill passage
 - Early retirements
- Police Test after May 1st
- Staffing in Near Future

7. Director of Community & Economic Development, S. Gascoigne
No report.

RECESS TO EXECUTIVE SESSION

Motion by Trustee Bucaro, seconded by Trustee Von Huben, to recess to Executive Session for the purpose to discuss the **Purchase of Real Estate – 5 ILCS 120/2(c)(5) and Litigation – 5 ILCS 120/2(c)(11)** at 7:03 p.m.

AYES: Trustees Bucaro, Von Huben, Ackerman, Bolen, and Belmonte

NAYS: None

ABSENT: Trustee Shannon

MOTION DECLARED CARRIED

RECONVENE MEETING

The Mayor reconvened the meeting of February 22, 2021 at 7:14 p.m.

AYES: Trustees Von Huben, Bucaro, Ackerman, Bolen, and Belmonte

NAYS: None

ABSENT: Trustee Shannon

MOTION DECLARED CARRIED

Upon Roll Call by the Village Clerk, those in attendance were:

PRESENT: Mayor Coladipietro, Trustees Ackerman, Bucaro, Von Huben, Bolen, and Belmonte
ABSENT: Trustee Shannon

QUORUM PRESENT

ADJOURNMENT

Motion by Trustee Ackerman, seconded by Trustee Bucaro, to adjourn the meeting of February 22, 2021 at 7:15 p.m. Voice Vote. All Trustees present voted AYE.

MOTION DECLARED CARRIED – MEETING ADJOURNED

Respectfully submitted,



Jane E. Michelotti
Village Clerk

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