



APPLICATION FOR SIGN PERMIT
(Type or Print in Ink)

VILLAGE OF BLOOMINGDALE
201 S. BLOOMINGDALE ROAD
BLOOMINGDALE, IL 60108-1487
(630)671-5660 FAX: (630)893-1596
buildingandzoning@vil.bloomington.il.us

SIGN INSTALLATION _____ TEMPORARY BANNER _____ SIGN REPAIR _____ SIGN ALTERATION _____

APPLICANT NAME: _____ DATE: _____

ADDRESS OF PROPERTY: _____ CONSTRUCTION COST _____

EMAIL: _____ PHONE TO CONTACT WHEN PERMIT IS READY: _____

OWNER NAME (IF DIFFERENT THAN ABOVE): _____ OWNER PHONE: _____

OWNER'S ADDRESS (IF DIFFERENT THAN ABOVE): _____

ZONING: _____ LOT: _____ BLOCK: _____ SUBDIVISION: _____

RESIDENTIAL COMMERCIAL NAME/TYPE OF BUSINESS: _____

TYPE OF SIGN CONSTRUCTION: _____

DIMENSIONS: _____ TOTAL SQUARE FOOTAGE: _____ SINGLE FACE _____ DOUBLE FACE _____

NON-ILLUMINATED _____ ILLUMINATED _____ NUMBER OF CIRCUITS _____ 1 POLE _____ 2 POLE _____

SIGN INSTALLER: _____ PHONE: _____

ADDRESS: _____

- (1) Provide **three (3)** copies of all signage drawings, including free-standing signs, with elevation and section showing sign faces; exposed surfaces and horizontal dimension in scale as to size, proportion and color, and indicating the dimensions between the lowest elevation of the sign including, but not limited to method of illumination and color. Provide sign structural and electrical details.
- (2) Provide **three (3)** copies of **site plans** for free-standing signs only, in triplicate, drawn for free-standing signs only, in triplicate, drawn to scale and fully dimensioned indicating the following:
 - a) a dimensioned site plan of the parcel or lot upon which the sign is to be located with north arrow;
 - b) the name, address and telephone number of the person erecting the sign, the person applying for the sign permit, the owner of the property upon which the sign is to be erected;
 - c) the location and setback dimensions of the sign upon the parcel or lot which it is to be erected.
- (3) Provide the **written consent of the owner** of the building, structure or property upon or to which the sign is to be erected.
- (4) Such other information as the Building Official shall require for submittal to show full compliance with this and all other laws and Ordinances of the Village.

The undersigned hereby applies to the Village of Bloomingdale, Illinois for a permit herein described and if granted, the applicant shall comply with all requirements of the Village code and ordinances relating thereto and pay the fees required. No error or omission in either the plans or application, whether or not the plans or application have been approved by the Building Official, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the Ordinances of this Village relating thereto. Any bond monies not returnable or not requested for return within one year of final inspections approval or certificate of occupancy issuance will be forfeited to the Village of Bloomingdale.

FOR OFFICE USE ONLY:

PERMIT# _____

SIGN PERMIT FEE: \$ _____

ELECTRICAL PERMIT FEE: \$ _____

TOTAL FEES: \$ _____

24 HOUR NOTICE REQUIRED ON ALL INSPECTIONS

SIGNATURE OF AGENT OR OWNER

PRINT NAME

PERMIT ISSUED BY: _____
BUILDING COMMISSIONER